



WELLINGTON – YOUR FIRST DAY INSTRUCTIONS

Hello!

Thank you for booking your training course with Bring Your Own Laptop. We will be holding your course at our training rooms located at **Meetings on the Terrace, Ground Floor, 152 The Terrace, Wellington.**

All day parking is available at Clifton Terrace Carpark – entrance is 50m down The Terrace. Choose a park in the Southern end and you'll be right behind us.

Our courses start at 10am finishing between 4:30 - 5.00pm. We have a casual dress code at Bring Your Own Laptop.

We have complimentary tea and coffee available during the day. For lunch there are a range of cafes close by.

Please remember to bring the following: **Your laptop, laptop power cord, mouse (if you use one), pen and paper.**

Your laptop will need the software installed. A free 7 day download is available at www.adobe.com.

Please note: If you need to cancel or re-arrange your course we require twenty working days notice prior to course commencement otherwise a fee of 100% will be charged.

If you have any queries before the course, please do not hesitate to contact us. We look forward to supporting you with your training!

Kind regards - The Training Team

WE ARE HERE:

